



REQUEST FOR PROPOSALS

RFP TITLE: Dan Sharrers Aquatic Centre Pool Filtration Replacement

RFP NUMBER: RFP-26025

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CLOSING TIME/DATE: October 16, 2026

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Part A - INTRODUCTION

A.1 RFP Overview

The Fraser Valley Regional District ("FVRD") is seeking proposals from qualified proponents ("Proponents") for the Dan Sharrers Aquatic Centre ("DSAC") Pool Filtration Replacement project.

The project involves the replacement of existing filtration systems serving the main competition pool, leisure pool and hot tub. The successful Proponent will be responsible for proposing, supplying, installing, testing, commissioning and turning over complete, compliant, high-performance commercial filtration systems that meet the requirements of this RFP.

The FVRD is seeking a best-value commercial filtration solution. The intent is not to purchase the lowest-capital-cost minimum-compliance solution, but to obtain a reliable, maintainable, compliant and long-life filtration system that supports public aquatic operations.

A.2 Reissued RFP

The FVRD previously issued RFP-26007 for this project. That procurement process has been closed.

This reissued RFP replaces the previous process and includes revised scope, submission requirements, evaluation criteria, schedule requirements and technical requirements.

Proposals submitted under the previous RFP process will not be carried forward. All interested proponents, including proponents that submitted under the previous process, must submit a new proposal in response to this reissued RFP if they wish to be considered.

A.3 Facility Background

The DSAC includes the following aquatic systems:

System	Approximate Volume	Known / Existing Design Flow Rate
Main competition pool	600,000 litres	523 GPM
Leisure pool	120,000 litres	250 GPM
Hot tub	12,000 litres	220 GPM

The above information is provided as baseline information for proposal preparation. The Proponent is responsible for verifying all pool volumes, flow rates, turnover requirements, pipe sizes, pump conditions, existing site conditions and system requirements required to design and propose a complete compliant filtration replacement system.

Where the Proponent identifies a discrepancy between the baseline information, existing drawings, site conditions or regulatory requirements, the discrepancy must be clearly identified in the proposal.

A.4 Background Documents

The following background documents may be provided with this RFP for information purposes:

- DSAC Description of Pool Systems;
- DSAC Filtration Systems Data Sheets;
- 1996 Pool Mechanical Drawings and Details; and
- any other existing facility information the FVRD chooses to provide by addendum.

These documents are provided to assist Proponents in understanding the existing facility, pool systems, filtration equipment, mechanical room layout, piping and related conditions.

The background documents are provided for information only. The FVRD does not warrant that the documents are complete, current, accurate or fully representative of existing site conditions. Proponents are responsible for reviewing the background documents, attending the mandatory site visit, taking their own measurements, verifying existing conditions and confirming all information required to prepare a complete proposal.

Part B- OBJECTIVES

A.1 Scope of Services

The objective of this RFP is to select a qualified Proponent to provide a complete filtration replacement solution for the main competition pool, leisure pool and hot tub at DSAC.

The Proponent is responsible for selecting the appropriate filter size, quantity, configuration, media and valve arrangement to achieve the required regulatory, operational, maintenance, lifecycle and warranty requirements. The FVRD is not prescribing the exact number or model of filters. The Proponent must justify the proposed solution and demonstrate that it meets or exceeds the requirements of this RFP.

The Services include, but are not limited to:

- removal and disposal of existing filtration equipment and media;
- supply and installation of complete commercial filtration systems for the main competition pool, leisure pool and hot tub;
- provision of proven, reliable, long-life commercial filtration media such as AFM activated glass filter media or approved equivalent;
- all near-filter piping, valves, fittings, supports, electrical connections, controls connections and modifications required to integrate the new filtration systems with existing infrastructure;
- engineering review, filtration calculations, technical design support and required health authority submissions;
- all required Fraser Health review, clearance, approval, inspection and coordination required for the proposed installation;
- startup, testing, commissioning, operational verification and filtration-system balancing;
- staff training and site-specific operating procedures;
- as-built drawings, equipment tags, valve tags and directional flow markings;

- minimum five-year warranty covering equipment, parts and labour for the complete installed filtration systems; and
- completion of all work so that the main pool, leisure pool and hot tub are fully complete, commissioned, approved, staff trained and ready for public reopening by September 17, 2027.

A.2 Scope Boundary - Existing Pool Mechanical Systems

This project is for the replacement of the filtration systems serving the main competition pool, leisure pool and hot tub.

The base scope does not include full replacement or upgrade of existing pool pumps, chemical treatment systems, heaters, boilers, heat exchangers, major distribution piping, pool drains, return piping or other pool mechanical systems unless specifically identified in this RFP.

However, the successful Proponent is responsible for all work required to properly connect, integrate, test, commission and operate the new filtration systems with the existing pool mechanical systems. If the Proponent identifies that existing pumps, chemical systems, heaters, controls, major distribution piping or other existing systems require repair, replacement or upgrade in order for the proposed filtration system to operate properly, this must be clearly identified in the proposal.

A.3 Mandatory Technical Requirements

The proposed filtration systems must meet the following mandatory technical requirements:

- complete commercial filtration replacement for the main competition pool, leisure pool and hot tub;
- proven, reliable, long-life commercial pool filtration media such as AFM activated glass filter media or approved equivalent;
- standard silica sand-only filtration is not acceptable as the base proposal;
- diatomaceous earth (DE), perlite or any media that creates additional worker exposure, handling, respiratory, disposal or health-and-safety concerns is not acceptable;
- regenerative media filtration is not included in the required base scope and is not to be proposed as the base solution;
- selector valves, dial valves and multiport valves are not acceptable;
- each filter must be independently isolated, serviced, maintained and backwashed while the remaining filters within that system remain operational;
- proposed systems must fit within the existing mechanical room footprint and must not require expansion of the existing mechanical rooms;
- equipment must be suitable for public aquatic facility use and all applicable standards;
- filter sizing, quantity and configuration must be supported by engineer-reviewed filtration calculations;
- all equipment must be available within the project schedule based on supplier confirmation provided with the proposal; and

- supplier confirmation must identify any known tariff, surtax, duty, exchange-rate, freight, manufacturing, supply-chain or delivery risks that may affect equipment cost, availability or delivery within the project schedule.

A.4 Filter Media Requirements

Filter media must be proven, reliable, long-life commercial pool filtration media. Standard silica sand-only filtration is not acceptable as the base proposal. Diatomaceous earth (DE), perlite or any filtration media that creates additional worker exposure, handling, respiratory, disposal or health-and-safety concerns is not acceptable.

The base proposal must include AFM activated glass filter media or an approved equivalent high-performance media with demonstrated long service life, effective backwashing, resistance to fouling/channeling and suitability for public aquatic facility use.

Where an equivalent media is proposed, the Proponent must provide technical data, lifecycle information, operating history, warranty information and rationale demonstrating that the proposed media provides equal or better performance than AFM for filtration quality, maintenance, media life, operator safety and operating cost.

A.5 Independent Valving and Filter Isolation

Each filtration system must be designed so that individual filters can be isolated, serviced, maintained and backwashed independently while the remaining filters within that system remain operational.

The use of a single selector, dial or multiport valve serving multiple filters is not acceptable. Each filter must be equipped with independent commercial-grade isolation and backwash valving, such as butterfly valves or an approved equivalent commercial valve arrangement.

The proposed configuration must allow staff or service contractors to remove one filter from service without requiring the full pool filtration system to be shut down, except where a full shutdown is required for major system work or safety reasons.

The Proponent must clearly describe the proposed valve arrangement, isolation method, backwash process and how continued operation will be maintained when one filter is offline.

A.6 Mechanical Room Fit and Constructability

The proposed filtration system must fit within the existing pool mechanical room footprint and must be compatible with the existing space limitations, access constraints, doorway clearances, maintenance clearances, piping routes, backwash piping, floor loading, electrical service and existing building conditions.

The Proponent is responsible for confirming all site measurements, access limitations, service clearances, equipment dimensions, installation sequencing and constructability prior to submitting a proposal.

The proposed system must not require expansion of the existing mechanical rooms or major building modifications unless specifically identified as an optional future recommendation and

approved by the FVRD. The base proposal must be designed to work within the existing mechanical room footprint.

The Proponent must include a proposed equipment layout drawing or sketch with the proposal showing the location of each filter, valve arrangement, piping connections, access points, service clearances and any required modifications.

A.7 Compliance with Standards

The Proponent is responsible for proposing a complete filtration replacement system that is fully compliant with all applicable legislation, codes, standards, regulations, health authority requirements and industry best practices applicable to public aquatic facilities in British Columbia.

The proposed filtration system must meet or exceed all requirements of the *Public Health Act*, Pool Regulation, B.C. Reg. 296/2010, Fraser Health requirements, applicable building, plumbing, mechanical, electrical and occupational health and safety requirements, and those of all other authorities having jurisdiction.

The Proponent must include engineer-reviewed filtration calculations confirming that the proposed filter sizing, filter quantity, filter area, filtration rate, flow rate, backwash rate, turnover rate, piping arrangement and equipment selection are appropriate for the main competition pool, leisure pool and hot tub.

A.8 Health Authority, Permits, Approvals and Inspections

The successful Proponent is responsible for obtaining and coordinating all required reviews, clearances, approvals, permits and inspections required for the proposed filtration replacement work.

This includes, but is not limited to Fraser Health review, clearance, inspection and approval requirements; required submissions, drawings, calculations, forms or supporting documentation; coordination with authorities having jurisdiction; required mechanical, plumbing, electrical or building-related permits or inspections; responses to review comments; correction of deficiencies identified through review or inspection; and confirmation that the completed installation is approved and ready for operation.

The Proponent must include all costs for required reviews, approvals, permits, inspections, submissions and related coordination in the total lump-sum base price. The Proponent must identify in its proposal, all anticipated approvals, permits, inspections and clearances required for the work, including the estimated timeline for each.

A.9 Pool Draining, Refilling, Startup and Balancing

The FVRD will be responsible for draining and refilling the pools as required for the work, in coordination with the successful Proponent.

The successful Proponent must coordinate the work with the FVRD draining and refilling schedule and must clearly identify any required timing, water levels, isolation requirements, access needs or operational constraints related to the filtration replacement.

The successful Proponent is responsible for all startup, testing, commissioning, operational verification and final system balancing required to confirm that the completed filtration systems are operating as intended. The Proponent is not responsible for routine pool water chemistry management unless specifically required to complete startup, commissioning, operational verification or return-to-service of the new filtration systems.

A.10 Temporary Bypass and Temporary Filtration

Temporary bypass pumping, temporary filtration or temporary operation of the pools during construction is not required as part of the base proposal. The filtration replacement work is intended to occur during the planned facility shutdown when the affected pool systems will be out of public operation.

If a Proponent believes temporary bypass, temporary filtration or temporary system operation is required for its proposed method of work, this must be clearly identified in the proposal, including the reason, cost, schedule impact, operational impact and any additional approvals required. Temporary bypass or temporary filtration systems must not be included in the base proposal unless specifically required by the FVRD through addendum.

A.11 Site Protection and Damage

The successful Proponent is responsible for protecting the existing facility, mechanical rooms, pool deck, drains, finishes, equipment, piping, electrical systems, controls, access routes and surrounding areas during removal, delivery, installation, testing, commissioning and closeout.

The successful Proponent must take all reasonable measures to prevent damage, contamination, debris, dust, water release, chemical exposure or disruption to existing systems and facility areas not included in the work. Any damage caused by the successful Proponent must be repaired or restored at the Proponent's cost to the satisfaction of the FVRD.

A.12 Removal and Disposal of Existing Filtration Equipment

The successful Proponent is responsible for the complete removal and disposal of the existing filtration equipment being replaced under this project. This includes existing filter tanks, existing filter media, existing face piping, existing valves, fittings, supports and related components being replaced, and any cutting, disassembly or sectional removal required to remove equipment from the mechanical rooms.

All removal and disposal costs must be included in the total lump-sum base price. Removal and disposal of existing filtration equipment must not be excluded from the proposal.

A.13 Staff Training and Operating Procedures

The Proponent must provide staff training for the completed filtration systems prior to return to public operation. Training must include normal system operation, filter isolation procedures, independent backwashing procedures, valve operation, media care and maintenance, pressure and flow monitoring, troubleshooting, routine maintenance, emergency shutdown procedures and warranty claim process.

The Proponent must also provide written operating procedures for each filtration system, including the main competition pool, leisure pool and hot tub. Written procedures must be site-specific and reflect the installed equipment, valve arrangement, piping configuration, controls and maintenance requirements. Generic manufacturer manuals alone are not acceptable as a substitute for site-specific operating procedures.

A.14 As-Built, Labelling and Flow Identification

The Proponent must provide complete as-built drawings at project closeout showing the final installed condition of the filtration systems for the main competition pool, leisure pool and hot tub.

All filters, valves, gauges, drains, backwash lines, isolation points and major piping must be clearly tagged or labelled before turnover. Directional flow markings must be installed on piping and valves to clearly show normal flow, backwash flow, drain flow and isolation points. Valve tags must correspond to the written operating procedures and as-built drawings.

A.15 Warranty

The Proponent must provide a minimum, five-year warranty for the complete installed filtration systems, including all equipment, filter vessels, internals, valves, piping, fittings, controls, parts, labour, troubleshooting and correction of defects.

Manufacturer warranty limitations do not reduce the Proponent's warranty obligation to the FVRD. The warranty must apply to the main competition pool, leisure pool and hot tub filtration systems as complete operating systems, not only to individual components. The Proponent must clearly describe the warranty coverage, warranty period, exclusions, claim process and any manufacturer warranty terms included with the proposed equipment.

A.16 Project Schedule - Mandatory Requirement

The project schedule is a material requirement of this RFP and the installation window is August 16, 2027 to September 17, 2027. The completed filtration systems for the main competition pool, leisure pool and hot tub must be fully installed, commissioned, tested, approved, staff trained and ready for public reopening no later than September 17, 2027.

Proponents must submit a complete project schedule demonstrating how the work will be completed within this window. The proposal must include written confirmation that the proposed equipment is available within the project schedule, including supplier confirmation of lead times.

Proposals that do not demonstrate a realistic and achievable schedule, do not include confirmed equipment availability or rely on post-award confirmation of schedule feasibility may be rejected as non-compliant. Failure to complete the work by September 17, 2027 may be considered a failure to meet a material requirement of the agreement.

A.17 Timeline

The proposed deadlines for key aspects of this RFP are as follows (as may be amended by the FVRD at its discretion):

ITEM	DESCRIPTION	EXPECTED COMPLETION DATE
1	RFP Issuance	August 31, 2026
2	Closing Date for Submissions	October 16, 2026 (1:00 pm)
3	Proposal Evaluation and Selection	November, 2026
4	Contract Award	December, 2026
5	Equipment Installation Window	August 16, 2027 - September 17, 2027
6	Project Completion and Final Inspection	September 17, 2027

Part C - INSTRUCTIONS AND INFORMATION FOR PROPONENTS

A.1 Closing Date and Location

Proposals must be received by 1:00 pm on October 16, 2026 ("**Closing**") at the following address:

Fraser Valley Regional District
Attention: Mike Freimark, Manager of Recreation Services

Email: mfreimark@fvrld.ca

1005 6th Avenue
Hope, BC V0X1L4

The time for Closing will be conclusively deemed to be the time shown on the clock used by the FVRD for this purpose.

A.2 Form of Proposal Submissions

Proponents are requested to submit the following copy/ies of their proposal ("**Proposal**"):

One electronic copy in Adobe PDF format, submitted via email to mfreimark@fvrld.ca

A.3 Mandatory Requirements

Proponents must include in their proposal, the following information:

1. Completed and signed Form of Proposal and Proponent Declaration;
2. Completed Pricing Form;
3. Completed Proposed Equipment Summary;
4. Completed Mandatory Compliance Checklist;
5. Manufacturer product data and technical cut sheets for proposed filters, filter media, valves and major equipment;
6. Engineer-reviewed filtration calculations;
7. Supplier availability confirmation for all major filtration equipment;
8. Proposed equipment layout drawing or sketch showing fit within existing mechanical room footprint;
9. Project schedule showing completion and readiness for public reopening by September 17, 2027;
10. Description of the project team, engineer/design professional, suppliers and subcontractors;
11. Similar public aquatic facility project references completed within the last five years;
12. Warranty information;
13. Assumptions, risks and clarifications section; and
14. Exclusions section, or confirmation that there are no exclusions.

A.4 Mandatory Site Visit and Additional Site Access

A mandatory site visit will be held during week 2 of the RFP period.

Item	Details
Date	September 16, 2026
Time	10:00 am
Location	Dan Sharrers Aquatic Centre, 1005 6th Avenue, Hope, BC

Attendance at a mandatory site visit is required in order to submit a proposal. Proponents must pre-register for the mandatory site visit by emailing the RFP Contact Person no later than September 14, 2026.

Where a Proponent is unable to attend the scheduled mandatory site visit, or where a Proponent's engineer, design professional, supplier or key technical representative requires additional access to confirm site conditions, the Proponent may request an alternate or additional site visit by appointment.

Alternate or additional site visits are at the sole discretion of the FVRD and must occur before the deadline for written questions unless otherwise approved by the FVRD. Attendance at either the scheduled mandatory site visit or an FVRD-approved alternate site visit will satisfy the mandatory site visit requirement.

Proponents are responsible for taking their own measurements and confirming all site conditions required to prepare a complete proposal. Questions asked during any site visit must be submitted in writing to the RFP Contact Person. Verbal answers, discussions or site comments are not binding and Proponent's may seek confirmation through written addendum issued by the FVRD.

A.5 Enquiries

All enquiries and notices related to this RFP, including any requests for information and clarification, are to be directed in writing to the contact person ("**Contact Person**") indicated below.

Contact Item	Information
Contact Person	Todd Hadway, Facility Maintenance Coordinator
Address	1005 6th Avenue, Hope, BC V0X 1L4
Email	thadway@fvrd.ca

Enquiries and responses will be recorded and may be distributed to Proponents at the discretion of the FVRD. The deadline for making a request for clarification is 1:00 pm on October 13, 2026. Clarifications, comments, revisions or any other information regarding this RFP obtained by a Proponent from any source other than from the Contact Person is not authorized and should not be relied upon.

Part D - TERMS AND CONDITIONS OF RFP

A.1 General

The terms and conditions in this Part D will apply to this RFP. Submission of a Proposal in response to this RFP indicates acceptance of all the terms and conditions contained herein and included in any addenda issued by the FVRD for this RFP. Proposals that contain provisos which contradict or alter any of the terms and conditions of this RFP will be disregarded and deemed to have not been written in the Proposal.

A.2 Proposal Validity

Proposals will be open for acceptance by the FVRD for at least 120 days after the date of Closing.

A.3 Addendum

All subsequent information regarding this RFP including changes made to this document will be posted on BC Bid for Proponents to access. It is solely the responsibility of the Proponents to

check BC Bid from time to time to ensure that they have all amendments to this RFP in the form of addenda and to ensure that they have obtained, read, and understood the entire RFP including all addenda that may have been issued prior to Closing.

A.4 Evaluation and Selection Method

The FVRD will first review proposals for compliance with the mandatory requirements of this RFP. Proposals that do not meet the mandatory requirements may be rejected as non-compliant and may not be evaluated further.

Mandatory requirements include, but are not limited to, attendance at a mandatory site visit, one complete lump-sum base price, required pricing breakdown, proposed filtration systems for all three aquatic systems, proven long-life media, no standard sand-only base proposal, no DE/perlite or similar media with worker health and disposal concerns, no selector/dial/multiport valves, independent filter isolation, engineer-reviewed calculations, Fraser Health and regulatory compliance, mechanical room fit, supplier availability confirmation, schedule completion by September 17, 2027, a full, five-year equipment/parts/labour warranty, staff training, operating procedures, as-builts, labelling and complete required forms and also includes those details outlined in Section A.1 – Scope of Services.

A.5 Weighted Evaluation Criteria

Only proposals that meet the mandatory requirements of this RFP will proceed to weighted evaluation.

Evaluation Category	Points
Technical approach and suitability of proposed filtration system	25
Compliance with performance, regulatory, engineering and Fraser Health requirements	15
Mechanical room fit, constructability, access and maintainability	15
Project schedule, equipment availability and ability to meet required shutdown window	15
Proponent experience and qualifications	10
Warranty, training, operating procedures and closeout documentation	10
Total lump-sum price and overall value	10
Total	100

The lowest-priced proposal will not necessarily be accepted. The FVRD intends to select the proposal that provides the best overall value based on technical suitability, compliance, schedule certainty, maintainability, warranty, lifecycle value and price.

The FVRD will not apply a minimum score threshold to the weighted evaluation. The FVRD may select the proposal that provides the best overall value based on the evaluation results or may decide not to award if the FVRD determines that no proposal provides acceptable value or meets the needs of the project.

A.6 Evaluation Category Details

The weighted evaluation may consider the following factors within each category:

- Technical approach and suitability: filter type, size, quantity, configuration, media performance, water quality, operational reliability, valve arrangement and suitability for public aquatic facility use.
- Compliance: engineer-reviewed calculations, applicable legislation, codes, regulations, standards, health authority requirements, required permits and completeness of compliance documentation.
- Mechanical room fit: equipment layout, access to filters and valves, installation sequencing, doorway clearances, service clearances, constructability and maintainability.
- Schedule: realism of schedule, supplier lead times, equipment availability, design review, approval timelines, installation, commissioning, training and readiness for public reopening by September 17, 2027.
- Experience: similar public aquatic facility filtration projects, health authority experience, project team qualifications and references.
- Warranty and closeout: five-year equipment, parts and labour warranty, training, operating procedures, as-builts, tags, flow markings and manuals.
- Price and value: total lump-sum price, completeness of pricing, lifecycle value, maintenance, water, energy, backwash and media replacement impacts.

A.7 Acceptance and Rejection of Proposals

This RFP shall not be construed as an agreement to purchase goods or services. The FVRD is not obligated to enter into an Agreement (defined herein) with the Proponent who submits the lowest priced Proposal or with any Proponent.

A.8 Late Proposals

Proposals will be marked with their receipt time at the Closing Location. Only complete Proposals received and marked by the Closing time will be considered to have been received on time. Late proposals will not be considered or evaluated and may be returned to the Proponent.

A.9 Amendment or Withdrawal of Proposals

Proponents may amend or withdraw their Proposal in writing any time prior to Closing. Upon Closing, all Proposals become irrevocable in accordance with Section A.2. The FVRD will be

under no obligation to receive further information after Closing, whether written or verbal, from any Proponent.

A.10 FVRD's Rights and Reservations

The FVRD reserves the right to:

- i. Reject any or all Proposals;
- ii. reject any Proposal that is incomplete, that contains erasures or corrections that is not signed by an authorized signatory of the Proponent or that fails to comply with the mandatory requirements of this RFP;
- iii. in the event that only one proposal is submitted, to return the Proposal unopened;
- iv. modify the terms of this RFP at any time in the FVRD's sole discretion;
- v. to require clarification of the information set out by one or more of the Proponents in respect of the Proposals submitted; and
- vi. communicate with, meet with or negotiate with any one or more of the Proponents respecting their Proposals or any aspect of the proposed work.

A.11 Cancellation of RFP

The FVRD may cancel this RFP at any time prior to or after Closing. In the event the FVRD cancels this RFP, the FVRD shall have the right to seek to procure the same services or similar services at any time through any means the FVRD deems appropriate. No Proponent shall acquire any rights or interests in any subsequent procurement process undertaken by the FVRD.

A.12 Waiver of Non-Compliance

The FVRD may waive any non-compliance with the RFP and may elect to retain for consideration Proposals which are non-conforming, which do not contain the content or form requested by this RFP or which have not strictly complied with the process for submission set out herein.

A.13 Proponent's Costs

Each Proponent is solely responsible for its own costs and expenses associated with its participation in this RFP, including but not limited to, conducting investigations, attending briefings, preparing and delivering its Proposal, communicating with the Contact Person prior to Closing and during Proposal evaluation, and for any subsequent processes or negotiations with the FVRD that may occur.

A.14 Limitation of Liability

By submitting a proposal, each Proponent irrevocably agrees that the FVRD shall not be liable to any Proponent or any person whatsoever, for any claims of any nature (in contract, in tort, or

otherwise), for any costs, expenses, compensation, damages, or anything whatsoever, including without limitation, costs and expenses associated with the Proponent's preparation and submission of their Proposal, their participation in this RFP, for loss of revenue, opportunity or anticipated profit, arising in connection with its Proposal, this RFP, any subsequent processes or opportunity, any contract, or any matter whatsoever.

A.15 Negotiation

The FVRD reserves the right to negotiate with the preferred Proponent, or any Proponent, on any details, including changes to specifications and price. If specifications require significant modification, all Proponents shall have the opportunity to adjust their Proposals or re-submit altogether, as determined by the FVRD in its sole discretion.

A.16 Errors and Omissions

While the FVRD has used considerable efforts to ensure information in this RFP and otherwise provided directly in association with this RFP is accurate, the information is supplied solely as a guideline for Proponents. The information is not guaranteed or warranted to be accurate by the FVRD, nor is it necessarily comprehensive or exhaustive. Nothing in this RFP is intended to relieve Proponents from the responsibility for conducting their own investigation and forming their own opinions with respect to the subject matter of this RFP.

A.17 Conflict of Interest

Proponents shall disclose any potential conflict of interest and existing business relationship they may have with the FVRD, its elected or appointed officials or employees.

A.18 Confidentiality

All Proposals become the property of the FVRD and will not be returned to the Proponents, except as expressly provided for herein. All Proposals will be held in confidence by the FVRD unless disclosure is otherwise required by law.

A.19 No Lobbying

Proponents and their agents are not permitted to contact any member of the FVRD Board of Directors or staff with respect to this RFP, except as expressly provided for herein. Proponents will not offer entertainment, gifts, gratuities, discounts, or special services, regardless of value, to any employee or elected official of the FVRD. The FVRD reserves the right to disqualify any Proponent from participation in this RFP that acts in contravention of this requirement.

A.20 Contract Award

This RFP should not be construed as an agreement to purchase goods or services. By submitting a Proposal, the Proponent agrees that should it be identified as the preferred Proponent, it will enter into negotiations, if required, for the purpose of concluding a Contract.

If a written Contract cannot be negotiated and executed by both parties within 90 days of notification of the successful Proponent, or such longer period as the parties may mutually agree, the FVRD may, at its sole discretion at any time thereafter, terminate negotiations with that Proponent, enter into negotiations with any other Proponent or terminate the RFP process and not enter into a Contract with any of the Proponents.

At its sole discretion, the FVRD may divide any Contract for goods or services between two or more proponents.

A.21 Definition of Contract

Notice in writing to a Proponent that it has been identified as the preferred Proponent and the subsequent full execution of a written contract will constitute a contract for the goods and/or services contemplated by this RFP, and no Proponent will acquire any legal or equitable rights or privileges relative to the goods or services until the preferred Proponent and the FVRD have both executed a written Contract.

A.22 Form of Contract

The Contract will comprise a form of written agreement based on the FVRD Standard Form Contract, as may be amended by mutually agreed supplementary conditions, and will incorporate the FVRD's general conditions and specifications.

Schedule A – GENERAL CONDITIONS AND SPECIFICATIONS

A.1 Required Base Scope

The base proposal must provide one complete compliant filtration replacement for the main competition pool, leisure pool and hot tub. The base proposal must not rely on unrequested alternates, optional pricing, substitute systems, standard sand-only media, DE/perlite media, selector/dial/multiport valves or post-award confirmation of basic system suitability.

The proposed filtration systems must be designed by the Proponent and supported by engineer-reviewed calculations. The Proponent must select the appropriate filter size, quantity, layout, valve arrangement, media and equipment required to meet the RFP requirements.

A.2 Manufacturer Product Data at Proposal Stage

Proponents must include manufacturer product data and technical cut sheets for the proposed filters, filter media, valves and major equipment included in the proposal. Product data must be sufficient to confirm equipment make and model, dimensions, service clearances, filter area, design flow capacity, filtration rate, backwash requirements, connection sizes, pressure rating, vessel and internal materials, valve type and arrangement, media type, expected service life, maintenance requirements, warranty coverage and supplier availability and lead time.

The FVRD does not require final shop drawings at the proposal stage. However, proposals must include enough technical information to demonstrate that the proposed system is suitable, compliant, available, maintainable and capable of fitting within the existing mechanical room footprint.

A.3 Supplier Availability Confirmation

Proponents must include written supplier confirmation for all major filtration equipment proposed in the base proposal. Supplier confirmation must include filter manufacturer and model, number of units proposed, filter media supplier and media type, major valve equipment where applicable, confirmation of current availability or production lead time, estimated delivery date to site, expiry date of the supplier pricing or availability confirmation, known supply-chain risks and confirmation that the proposed equipment can be delivered in time to meet the project schedule.

A.4 Pre-Installation Submittals

Before ordering equipment or commencing installation, the successful Proponent must submit final equipment cut sheets, filter make/model/dimensions/service-clearance requirements, proposed filter quantity and configuration, filtration calculations, media specifications, valve arrangement and valve schedule, piping layout, flow direction diagram, equipment layout within the existing mechanical room footprint, electrical and control requirements, Fraser Health submission documents where applicable, confirmed equipment lead times, installation schedule, commissioning plan, training plan and warranty documentation for FVRD review. Have you eliminated requirement for qualified professional stamped plans?

The FVRD review of submittals does not relieve the Proponent of responsibility for design accuracy, regulatory compliance, equipment performance, fit within the existing mechanical room, constructability, schedule or completion of the work.

A.5 Approval Before Equipment Order

The successful Proponent must obtain all required design review, FVRD submittal acceptance and Fraser Health clearance, review, approval or confirmation required for the proposed filtration replacement before ordering major filtration equipment. Major filtration equipment must not be ordered until the FVRD has accepted the pre-installation submittals and the required health authority review process has been completed, unless otherwise authorized by the FVRD in writing.

If the successful Proponent requests approval to order equipment before Fraser Health review is complete, the request must be made in writing and must identify the reason, risk, cost impact, schedule impact and any assumptions being relied upon. Any equipment ordered before required approvals are complete, without written authorization from the FVRD, will be at the Proponent's risk.

A.6 Exclusions

Proponents must clearly identify all proposed exclusions in a separate section titled "**Exclusions**." Any item not specifically listed as an exclusion will be deemed included in the total lump-sum base price.

Exclusions for required scope items are not acceptable, including engineering review, filtration calculations, Fraser Health submission and coordination, permits, inspections and approvals required for the work, demolition, removal and disposal, piping modifications, valves, fittings and supports, electrical work required for the filtration replacement, control modifications required for the filtration replacement, pressure testing and leak testing, commissioning and startup, water balancing and operational verification, staff training, site-specific operating procedures, as-built drawings, equipment tags, valve tags, flow-direction markings, warranty obligations and cleanup and closeout documentation.

Proposals that exclude required scope items may be rejected as non-compliant.

A.7 Assumptions, Risks and Clarifications

Proponents must include a separate section titled "Assumptions, Risks and Clarifications." This section must clearly identify any assumptions, risks, limitations, conditions, dependencies or clarifications that the Proponent has relied on in preparing its proposal.

Assumptions, risks or clarifications must not contradict the mandatory requirements of this RFP. Required scope items may not be treated as assumptions or excluded through this section. Any assumption, risk or clarification that materially changes the scope, schedule, warranty, compliance requirements or total lump-sum base price may result in the proposal being rejected as non-compliant.

A.8 Alternates and Optional Pricing

Proponents must submit one complete base proposal that meets all mandatory requirements of this RFP. Unrequested alternates, optional systems, substitute filtration methods, alternate media, alternate valve arrangements, alternate installation scopes, unit-rate schedules or separate extra-work pricing are not to be included as part of the base proposal.

Unrequested alternates may not be evaluated and may be disregarded by the FVRD. Proposals that rely on an alternate approach to meet the mandatory requirements may be rejected as non-compliant. Proponents may include a brief "Value-Added Recommendations" section identifying improvements for future consideration; however, these recommendations must not alter the required base scope, base price, schedule, warranty or mandatory technical requirements. Value-added recommendations will not be used to correct an incomplete or non-compliant base proposal.

Schedule B – PRICING FORM

Proponents must submit one complete lump-sum base price for the full required scope of work. The cost breakdown below is required for budget clarity, evaluation and project administration only. The breakdown does not create separate scopes of work, optional pricing or partial award options.

All costs required to complete the work must be included in the total lump-sum base price, including labour, materials, equipment, media, valves, piping, fittings, supports, engineering, submissions, approvals, permits, inspections, electrical, controls, commissioning, testing, training, closeout documentation, warranty obligations, overhead, profit, freight, delivery, disposal and all other costs necessary to complete the work.

Pricing Item	Amount
Main competition pool filtration replacement	\$
Leisure pool filtration replacement	\$
Hot tub filtration replacement	\$
Filter media	\$
Valves, fittings, piping, supports and related mechanical work	\$
Electrical and controls work required for filtration replacement	\$
Engineering review, filtration calculations and design support	\$
Fraser Health submissions, approvals, permits, inspections and coordination	\$
Demolition, removal and disposal of existing filtration equipment	\$
Commissioning, startup, testing, water balancing and operational verification	\$
Staff training and site-specific operating procedures	\$
As-built drawings, equipment tags, valve tags and directional flow markings	\$
Warranty obligations	\$
Freight, delivery, mobilization, overhead and profit	\$
Other required costs, if any	\$
Total Lump-Sum Base Price, excluding GST	\$
GST	\$
Total Lump-Sum Base Price, including GST	\$

Pricing Confirmation

By submitting this pricing form, the Proponent confirms that the total lump-sum base price includes all work required by the RFP; the pricing is based on one complete compliant base proposal; no required scope items have been excluded unless clearly identified in the Exclusions section; no optional prices, alternates, substitute systems or unit-rate pricing are included unless

specifically requested by the FVRD; the proposed filtration systems fit within the existing mechanical room footprint; the proposed equipment is available within the project schedule; the work can be fully complete, commissioned, approved, staff trained and ready for public reopening by September 17, 2027; and the pricing includes the minimum five-year equipment, parts and labour warranty required by the RFP.

Partial pricing, incomplete pricing, optional base pricing, unrequested alternates or pricing that excludes required scope items may be rejected as non-compliant. No extra work, additional cost or change order will be paid unless authorized in writing by the FVRD before the work proceeds. Any approved change will be reviewed based on substantiated labour, material, equipment, supplier and subcontractor costs, including reasonable overhead and profit, as accepted by the FVRD.

The total lump-sum base price must include all applicable tariffs, surtaxes, duties, exchange-rate impacts, freight costs, supplier price impacts and market conditions known or reasonably foreseeable at the time of proposal submission. Proponents are responsible for confirming whether any proposed equipment, materials, valves, piping, electrical components, controls, steel, parts, media, freight or other project inputs are subject to tariffs, surtaxes, duties or other import-related cost impacts before submitting a proposal.

The FVRD will not accept post-closing price increases, tariff adjustments, exchange-rate adjustments, supplier price increases, freight increases or other market-based adjustments unless expressly approved in writing by the FVRD before the additional cost is incurred. Any tariff, surtax, duty, exchange-rate, freight or supplier-pricing risk that may affect the proposal price or project schedule must be clearly identified in the Proponent's Assumptions, Risks and Clarifications section.

Schedule C – EQUIPMENT LIST

Proponents must complete the table below for each filtration system.

Item	Main Competition Pool	Leisure Pool	Hot Tub
Filter manufacturer			
Filter model			
Number of filters proposed			
Filter type			
Filter media			
Total filter area			
Design flow rate			
Filtration rate			
Backwash rate			
Connection size			
Valve arrangement			
Can each filter be independently isolated?			
Can each filter be serviced while remaining filters operate?			
Can each filter be independently backwashed?			
Equipment lead time			
Supplier availability confirmed?			
Warranty included			

Schedule D – PROPONENT'S EXPERIENCE

Proponents must provide references for similar public aquatic facility filtration projects completed within the last five years. Preference may be given to proponents with demonstrated experience replacing or upgrading filtration systems in public aquatic facilities.

Reference Project 1

Reference Item	Response
Facility name	
Owner/client organization	
Client contact name/title/phone/email	
Project location	
Project completion date	
Project value	
Type of filtration system installed	
Filter media used	
Operating public pool or shutdown window?	
Health authority review or approval required?	
Completed on schedule?	
Brief description of scope	

Reference Project 2

Reference Item	Response
Facility name	
Owner/client organization	
Client contact name/title/phone/email	
Project location	
Project completion date	
Project value	
Type of filtration system installed	
Filter media used	
Operating public pool or shutdown window?	

Reference Item	Response
Health authority review or approval required?	
Completed on schedule?	
Brief description of scope	

Reference Project 3

Reference Item	Response
Facility name	
Owner/client organization	
Client contact name/title/phone/email	
Project location	
Project completion date	
Project value	
Type of filtration system installed	
Filter media used	
Operating public pool or shutdown window?	
Health authority review or approval required?	
Completed on schedule?	
Brief description of scope	

Schedule E – EXPERIENCE OF CONSULTANT

Proponents must identify the key personnel, engineer/design professional, suppliers and subcontractors proposed for the project. The successful Proponent may not substitute the named engineer/design professional, equipment supplier, key subcontractors, project manager or site supervisor after award without prior written approval from the FVRD.

Role	Company	Contact Name	Qualifications	Scope of Responsibility
Prime contractor/project manager				
Site supervisor or foreperson				
Qualified professional engineer or design professional				
Mechanical subcontractor, if applicable				
Electrical subcontractor, if applicable				
Controls subcontractor, if applicable				
Filtration equipment supplier				
Filter media supplier				
Other key subcontractors or specialists				

Schedule F – MANDATORY COMPLIANCE CHECKLIST

Proponents must complete and submit the Mandatory Compliance Checklist with their proposal. For each item, the Proponent must indicate whether the requirement is confirmed and provide the proposal page or section reference where the requirement is addressed.

Mandatory Requirement	Confirmed? Yes / No	Proposal Page / Section Reference
Proposal submitted electronically before closing date and time		
Proponent attended scheduled mandatory site visit or FVRD-approved alternate site visit		
One complete lump-sum base price submitted		
Required pricing breakdown completed		
No optional prices, unrequested alternates, substitute pricing, or unit-rate schedules included		
Proposed filtration systems provided for main competition pool, leisure pool and hot tub		
Standard sand-only base proposal is not proposed		
Proven long-life media included, such as AFM or approved equivalent		
DE, perlite or other media creating worker exposure, respiratory, handling, disposal, or health-and-safety concerns is not proposed		
Selector valves, dial valves and multiport valves are not proposed		
Each filter can be independently isolated		
Each filter can be serviced while remaining filters remain operational		
Each filter can be independently backwashed		
Engineer-reviewed filtration calculations included		
Proposed system complies with all applicable legislation, codes, standards, regulations and Fraser Health requirements		
Required Fraser Health review, clearance, approval, inspections and coordination included		
Proposed system fits within existing mechanical room footprint		
Equipment layout drawing or sketch included		
Manufacturer product data and technical cut sheets included		
Supplier availability confirmation included for all major filtration equipment		
Supplier availability confirmation supports completion and return to public operation by September 17, 2027		
Equipment availability and supplier lead times confirmed		

Mandatory Requirement	Confirmed? Yes / No	Proposal Page / Section Reference
Project schedule confirms completion, commissioning, approval, staff training and readiness for public reopening by September 17, 2027		
Five-year equipment, parts and labour warranty confirmed		
Staff training included		
Site-specific operating procedures included		
As-built drawings included as closeout requirement		
Equipment tags, valve tags and directional flow markings included		
Removal and disposal of existing filtration equipment included		
Startup, testing, commissioning and operational verification included		
Insurance and WorkSafeBC requirements accepted		
Project team, engineer/design professional, suppliers and subcontractors identified		
Similar public aquatic facility references provided		
Assumptions, risks and clarifications section included		
Exclusions section included, or Proponent confirms there are no exclusions		
Tariff, surtax, duty, exchange-rate, freight, supplier-pricing and supply-chain risks identified, or Proponent confirms there are no known risks.		

By submitting this checklist, the Proponent confirms that the proposal meets the mandatory requirements of this RFP. The FVRD may reject proposals that do not meet the mandatory requirements or that rely on post-award confirmation of basic system suitability, equipment availability, regulatory compliance, mechanical room fit, schedule, warranty or required scope.

Schedule G – PROPONENT DECLARATION

The Proponent must complete and sign this declaration.

By signing this declaration, the Proponent confirms that it has:

- ✓ attended the scheduled mandatory site visit or an FVRD-approved alternate site visit;
- ✓ reviewed the existing site conditions and mechanical room constraints;
- ✓ confirmed that the proposed filtration systems fit within the existing mechanical room footprint;
- ✓ confirmed equipment availability and supplier lead times;
- ✓ included all required engineering review, filtration calculations, submissions, permits, approvals, inspections and Fraser Health coordination;
- ✓ included all required demolition, removal, disposal, piping, valves, fittings, supports, electrical, controls, commissioning, testing, training, operating procedures, as-builts, labelling and closeout documentation;
- ✓ confirmed that the proposed system meets all applicable legislation, codes, standards, regulations and health authority requirements;
- ✓ confirmed that the proposed schedule is achievable;
- ✓ confirmed that the work can be fully complete, commissioned, approved, staff trained and ready for public reopening by September 17, 2027;
- ✓ confirmed the minimum five-year equipment, parts and labour warranty;
- ✓ identifies all exclusions in the proposal; and
- ✓ understands that required scope items not listed as exclusions are deemed included in the total lump-sum base price.

Proponent Legal Name	
Authorized Representative Name	
Title	
Signature	
Date	
Email	
Phone	